**Lakeview Community Association (LCA)**

**2022/2023 Annual General Meeting (AGM)**

**September 26, 2023**

7:00 PM – LCA Hall

DRAFT MINUTES

1. **Call to Order | Chair J. Himmens | 7:05 PM**

* Satisfied that the required communication has been completed according to the LCA bylaws. Communication was provided in the Lakeview News & Views, via Bold signs around the community, via email to the LCA mailing list and through Lakeview Community Association social media pages.
* The Lakeview Community Association acknowledge that Lakeview is within Calgary which sits on Treaty 7 territory, on the lands of the Blackfoot, Nakoda, and TsuuT’ina Nations, as well as Region 3 of the Alberta Métis Nation.
* Housekeeping – washrooms and emergency exits.
* The duty of compiling minutes for our meeting today is being done by a member of the LCA board, Paul Piovoso

1. **Confirmation of Quorum**

* A quorum of members is present at a general meeting if there are at least “25” voting members.
* LCA Administrator manning the sign-in sheet at the door confirmed that a quorum has been achieved.
* Chair declared the Annual General Meeting to be properly convened and constituted to conduct business.

1. **Approval of the Agenda**

The agenda is displayed on the screen and paper copies available.

**Motion** to approve the Agenda as circulated and displayed on screen: Eric Nielson | Second: Bob Zanewich | **Carried - Unanimously**

1. **Approval of Minutes from 2022 AGM of September 27, 2022**

Copies were available to attendees of the September 2022 LCA Annual General Meeting minutes. The minutes have also been available on the LCA website.

**Motion** to approve Minutes as circulated and posted on LCA website: Catherine Cooke | Second: Nick Berci | **Carried - Unanimously**

1. **Executive Committee / President Report**

* Welcome and thank you for your interest in supporting our amazing community of Lakeview.
* The Lakeview Executive, the Board of Directors, our committees, and all the events that the LCA host are entirely planned, implemented, and staffed by volunteers. Volunteering and being engaged with your community is one of the best things that you can do for you, your family, and your community.
* 2022/2023 accomplishments included:
* **New Appliances in the Field House:** Thanks to the Federation of Calgary Communities and Enmax, the Field House received a new fridge and microwave saving the LCA $2,415. These appliances are energy star rated and will save us money on our energy use as the old appliances were over 40 years old.
* **Facilities:** Working with The City of Calgary on the Engineered Consulting Program to review our building envelope as well as basement for potential upgrades/renovations.
* **Fun Day**: Thanks to the lovely weather, Fun Day was held again in May. People came out in droves to enjoy the bouncy castles, pony rides, face painting and the ever-popular beer gardens. We were able to bring back our popular BBQ and had an overwhelming amount of sponsors for this event this year.
* **Community Clean Up Day**: This year our clean up day was held in the Fall, on Sunday September 10th. We had numerous volunteers and residents come out to help and clean up their homes/yards. Thank you to Ann Bright for her dedication to this community wide event.
* **Lakeview Soccer**: This year we had 220 kids participate in Lakeview Soccer; I would say that is a huge success. We are so grateful to have so many kids in our community that can travel to their local fields and get some exercise and joy. Thank you to Ron Garneau for sponsoring the Lakeview Soccer team shirts and MortgageLine for sponsoring the soccer year end wrap up event. This year saw many changes to Soccer, such as using a new platform, TeamSnap. We also had many residents volunteer to help with equipment, technology and the new U6 soccer format.
* **Outdoor Ice Rinks**: Thank you to our many ice rink volunteers. You bring so much joy to so many residents when they play on our rinks. The hockey rink and pleasure rinks are always busy and it is a testament to the hard work our volunteers put in. Year over year, our rinks are a huge success.
* **Business Plan Refresh & 5 year strategic Plan** completed this year**.**
* **Strong Volunteer Base**: Community/Volunteer turnout for Casino, Ukrainian Christmas get together, Wine Appreciation events, Fun Day, Soccer, Moonlight Skate, Preschool, etc. Increased commitment from Board of Directors
* **By-laws** Updated and refreshed to a more standard and current format.
* **Speed limit reductions:** Reduced speedson 58 Ave and 63 Ave from 50km/h to 40km/hr. Purchased new slow down signs that are placed throughout community and were successful in seeing many SLOWS trailers throughout the year.
* **Tennis Courts:** Anderson to update at meeting

I would like to recognize all the volunteers that worked hard with grant writing, maintaining the hall, flooding the ice, doing small repairs, meeting about our tennis courts, event planning, etc. There are countless hours of work from silent volunteers. Your efforts are appreciated.

I am proud of the Executive, the Board of Directors and the LCA Administration. I am proud of our accomplishments. The Board of Directors this year including the executive was 17 members and demonstrates the engagement that we have in our community.

I challenge you all here to pick one thing in the next 9 months to invest your time into our community. Helping organize events, fundraising, or joining our tennis committee would be a good first step!

1. **Treasurer’s Report**
   1. Audited Financial Statements for year ending June 30, 2023

* The LCA is required to have an audit of the financial statements completed on an annual basis.
* This year’s Financial Statement has been completed by N. Murdoch who is a CPA and works in cooperation with the Federation of Calgary Communities.
* A detailed copy of this audit is available to all members of the LCA.
* The LCA Board of Directors have received a letter from N. Murdoch indicating a successful audit. The audit states that the financial statements present fairly the financial position of the LCA.
* Sam Thouret suggested that Preschool restricted funds should be kept separate from LCA account.
* Note 14 for Preschool should indicate that government grants can only be used to fund the Preschool.

**Motion** for the audited financial statements, year ending June 30, 2023, as presented by N. Murdoch be adopted into record | Amir Eisenberg | Second: N. Berci | **Carried – Unanimously**

* 1. 2023-2024 Operating Budget
* The 2023/24 budget was created comparing the 2022 budget versus the 2022 actuals and then making estimates for each category.

**Motion** for the approval of the 2022/2023 operating budget | Nick Berci | Second: Amir Eisenberg | **Carried - Unanimously**

* 1. A financial audit will be required for LCA fiscal calendar of 2022-2023. If the current auditor is available, advise that we proceed with arrangements for having an auditor from the Federation of Calgary Communities conduct this audit.

**Motion** for the audited financial statements, year ending June 30, 2024, be compiled by an auditor at the Federation of Calgary Communities | B. Zanewich | Second: Catherine Cooke | **Carried – Unanimously**

1. **Business Plan Refresh – Catherine Cooke**

As part of the LCA’s License of Occupation, we are required to update our Business plan every five years. We leveraged the findings of the Community survey that was conducted in 2022 and held three planning sessions with the Board of Directors.

We have a refreshed vision, mission and values, along with 6 strategic priorities. Catherine presented a detailed plan that can be found in the AGM presentation.

**8 Tennis Courts – Anderson Kwong**

Working on a plan to upgrade our Tennis courts on 63rd Avenue. Held numerous meetings with The City of Calgary and looking into grants. LCA will be fundraising to help with this costly initiative. Approximate cost estimate was $500K for replacement if foundation is still in good condition. Board needs to decide if the tennis courts should remain where they are or be moved closer to LCA hall.

**9 Committee and Program Reports**

**9.1 Facilities Maintenance & Development – Tammy Brigidear & Nick Berci**

* This year focused on maintenance of our buildings. We had our furnaces and air condition units serviced and cleaned. This work and maintenance will help our buildings run more efficiently. We also had all of our eavestroffs and downspouts cleaned out. This will help with carrying rain, snow and ice away from our buildings properly.
* We’ve also had the City of Calgary come through and do assessments on our roof and building envelope as well as our lower level and furnace and HVAC system. These are all lifecycle projects that we hope to tackle over the course of the next few years. The assessment and information that The City provides will help us prioritize which project and funding we move forward with first. Funding is available through The City for renovating lifecycle items through CCG up to $300,000 and 75% is covered.

**9.2 Traffic Committee – Paul Piovoso**

* Requested a speed limit reduction on **58 Ave** and **63 Ave** from 50 km/h to **40 km/h** – completed in February 2023. City has approved changing the speed limit on **Lakeview Dr** from 50 km/h to **40 km/h**. Signs to change in the next 6-8 weeks.
* Updated 24 hour traffic counts were taken in October/November 2022 on 54 Ave – 765 vehicles, 58 Ave – 1,491 vehicles, 37 St N – 1,841 vehicles, 37 St S – 4,172 vehicles and 66 Ave – 3,517 vehicles. In May 2023, Lancaster Way – 1,757 vehicles, Lakeview Dr (south of 62 Ave) – 1,423 vehicles. First step in traffic calming process.
* LCA had 2 sandwich board signs made to ask drivers to slow down in our 30 and 40 km/h speed zones. These signs are available to residents on request.
* Requested the city upgrade the crosswalks at 63 Ave & Lacombe Way and 63 Ave & 30 St to increase pedestrian safety – City is reviewing
* Requested City perform their own traffic noise study along Glenmore Trail - May 2023. Results confirmed findings of LCA study from May 2022. Details in AGM presentation. City to model the need for a partial new sound wall from Lockinvar to Lacombe Way SW. Possible construction to start in summer 2024 or 2025.

**9.3 Social Media & Communication – Erin Thompson**

* Lakeview News and Views newsletter still number one way to communicate.
* Follow LCA on Instagram (#lakeviewyyc) and Facebook (Lakeview Community Association YYC).

**9.4 Pre-School Program – Samantha Thouret**

* 3-year-old program has 1 open spot
* 4-year-old program has 1 open spot
* Government grants available for families of $75/month
* Keep an eye out for fundraisers that will be coming up.

**9.5 Events Committee – Erin Thompson**

* Events held: Moonlight skate, Family Fun Day, Wine Appreciation Evenings and Senior Luncheons
* Thank you to the Wine Appreciation volunteers for their support in planning the wine nights.
* Thank you to Audrey for her support in planning the senior’s luncheons.
* Volunteers urgently needed to help with planning and preparations of other possible events (i.e. Oktoberfest, Kids Halloween or Christmas Party, Karaoke Night, Christmas Craft Sale, Fundraising events, etc.)

**10 Bylaw Update Review and Vote** – Kyle Surgenor (not present) Jon Himmens presented in his place.

Review updated Bylaws. Last revision was in 2016.

Accept the proposed change to remove section 7.6.1 as redundant for a quorum for the transaction of business at any General Meeting as this is covered in section 7.1.3. Is section 7.6 redundant and should it be removed?

**Motion** to approve the proposed Lakeview Community Association Bylaws to be adopted and submitted to The Societies Act. | Erin Thompson | Second: Samantha Thouret | **Carried - Unanimously**

**11 Nomination and Election of Directors – Jon Himmens**

The next item of business is the election of directors for the ensuing year.

The bylaws provide that the Board of Directors shall consist of not fewer than 10 and not more than 25 members and shall be elected by those Voting members present at the Annual General Meeting. We have five (5) Directors who are returning to the Board for another two-year term.

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Role | Status | Notes |
| Anderson Kwong | Tennis | 2nd Year |  |
| Catherine Cooke | Director at Large | 2nd Year |  |
| Erin Thompson | Events/Newsletter | 2nd Year |  |
| Kyle Surgenor | Director at Large | 2nd Year |  |
| Joel Workman | SW Arena Society | 2nd Year |  |

**First call** for nominations from the floor.

**Second call** for nominations from the floor, with the explanation that the Board can be joined as a member at large and then take on a role later.

Nominations from the Floor:

* Marie Tremblay
* George Nazarey

At this time, I would like to thank those Directors whose term is ending and those Directors who are not seeking re-election:

Laurie Dolph & Nazir Rahemtulla

**Third call** for nomination from the floor.

I would also like to thank the following for their service to the community this past year:

Robyn Calvert, Andy Baxter, Dan Robb, George Nazarey, Jane Forsyth, Marek Jancina and all the coaches – **Soccer Coordinators & Assistants**

Meredith Niewczas, Paul Piovoso, Nicole Krawckzyk, Nazir Rahemtulla, Sara Nwaerondu, Mark Crosby and Nadia Janssens– **Fun Day Coordinators**

Laurie Dolph – **Lakeview Roots Garden Coordinator**

Joan Stauffer and Cathy Steiner-Wilson – **Lakeview Community Gardens Coordinators**

Erin Thompson, Paul Piovoso, Gillian Hill and Rita Smyth – **Newsletter Editor/Collator/Driver/Carrier Coordinator**

Neil Speers & Alan Oickle – **Lakeview Community Association Webmaster & MS365 Coordinator**

**Preschool Board of Directors**

And our many **ODR flooders.**

The following are Directors who are staying on the Board for the second year of their two-year term.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Role** | **Status** | **Notes** |
| Fiona Cuthbertson | 2nd VP | 2nd year |  |
| Amir Eisenberg | Casino | 2nd year |  |
| Jon Himmens | President | 2nd year |  |
| Nick Berci | Development | 2nd year |  |
| Tammy Brigidear | Facilities | 2nd year |  |
| Meredith Scroggins | Director at Large | 2nd year |  |
| Paul Piovoso | Traffic | 2nd year |  |
| Eric Nielsen | Director at Large | 2nd Year |  |
| Bob Zanewich | Director at Large | 2nd Year |  |
| Sarah Nwaerondu | Preschool Director | 1 year term | Incoming Director |

The above is the slate of names that is being presented for election to the Board for a 2-year term.

At this time, I would like to make the **final call** for nominations to the Board of Directors. Are there any further nominations from the floor?

Since there are no further nominations, I now declare the nominations to be closed.

It is now in order for someone to move and someone to second a motion electing those nominated to be Directors of the Lakeview Community Association.

**Motion**: I will now call for a motion for those who are nominated to be elected to the Lakeview Community Association Board of Directors | Sam Thouret | Second: Catherine Cooke | **Carried – Unanimously**

Congratulations and thank you to the newly formed 2023/2024 Board of Directors.

**Comment**: Thank you to the Board on behalf of all the people not in attendance, the information provided is great. Round of applause for LCA.

**12. Adjournment**

This concludes the formal business of the 2023 Lakeview Community Association Annual General Meeting. Thank you to everyone for attending.

I encourage you to rise to the challenge and volunteer in our community in 2023-2024.

**Motion:** To adjourn the 2023 Lakeview Community Association AGM | Joel Workman | Second: Eric Nielsen | **Carried - Unanimously**