Lakeview Community Association (LCA)

2021/2022 Annual General Meeting (AGM)

September 27, 2022

7:00 PM – LCA Hall

DRAFT MINUTES

1. Call to Order | Chair J. Himmens | 7:05 PM

* Satisfied that the required communication has been completed according to the LCA bylaws. Communication was provided in the Lakeview News & Views, via Bold signs around the community, via email to the LCA mailing list and through Lakeview Community Association social media pages.
* The Lakeview Community Association acknowledge that Lakeview is within Calgary which sits on Treaty 7 territory, on the lands of the Blackfoot, Nakoda, and TsuuT’ina Nations, as well as Region 3 of the Alberta Métis Nation.
* Housekeeping – washrooms and emergency exits.

1. Confirmation of Quorum

* A quorum of members is present at a general meeting if there are at least “25” voting members.
* LCA Administrator manning the sign-in sheet at the door confirmed that a quorum has been achieved.
* Chair declared the Annual General Meeting to be properly convened and constituted to conduct business.

1. Approval of the Agenda

The agenda is displayed on the screen and paper copies available.

**Motion** to approve the Agenda as circulated and displayed on screen: P. Piovoso | Second N. Berci | Carried - Unanimous

1. Approval of Minutes from 2020/2021 AGM of September 28, 2021.

Copies were available to attendees of the September 2021 LCA Annual General Meeting minutes. The minutes have also been available on the LCA website.

**Motion** to approve Minutes as circulated and posted on LCA website: L. Dolph | Second P. Piovoso | Carried - Unanimous

1. Executive Committee / President Report

* Welcome and thank you for your interest in supporting our amazing community of Lakeview.
* The Lakeview Executive, the Board of Directors, our committees, and all the events that the LCA host are entirely planned, implemented, and staffed by volunteers. Volunteering and being engaged with your community is one of the best things that you can do for you, your family, and your community.
* 2021/2022 accomplishments included:
* We survived COVID! With all the challenges the pandemic brought we are very fortunate to still be here and still be open for rentals and begin doing events again.
* Grants: In total the LCA Board of Directors applied for seven grants this past year to help with capital lifecycle needs, preschool affordability, workplace improvements, needs and priorities assessment and engineering assessments. These grants totalled $95,072.64.
* A big THANK YOU to The City of Calgary, the Alberta Government, the Lakeview Pre-School and LCA Administrator for assistance with grants and submitting grant funding applications that allowed us to renovate our Main Hall, including the foyer and new doors in both buildings, lowering preschool fees for families, increasing wages for our preschool teachers, offsetting the impacts of COVID, providing bridge funding to support preschool summer camps and before and after care, and for allowing us to complete a needs and priorities assessment survey for all of Lakeview.
* Fun Day: Thanks to the lovely weather and the opening of events, Fun Day was held again for the first time in three years in May. People came out in droves to enjoy the food trucks, the bouncy castles, pony rides, face painting and the ever-popular beer gardens. It was a great day with a huge turnout.
  + Q: Did LCA receive any money from the food truck sales
  + A: No, last minute decision to have the food truck attend in place of the LCA BBQ. Will revisit for 2023.
* Volunteer Appreciation: This year the LCA was happy to provide a volunteer appreciation event for all our amazing volunteers. In June we provided our volunteers with a free BBQ dinner, drinks, and camaraderie. It was great to meet so many passionate Lakeview residents who have been helping with all sorts of things like our hockey rink, tennis courts, fall clean up, building maintenance, newsletter, events, and more. We are so fortunate to have so many great volunteers in our great neighbourhood. We will be looking for more volunteers as we have Oktoberfest next month, a Grey Cup party in November and our Casino fundraiser. Please consider helping at one or more of these events.
* Community Clean Up Day: Falling on the Sunday of the July long weekend didn’t matter. We had numerous volunteers and residents come out to help and clean up their homes/yards with a total of 17,710 kg of garbage being collected as well as 1,041 kg of electronics being recycled. Thank you to Ann Bright for her dedication to this community wide event.
* Glenmore Trail Noise Study: More details in Traffic Committee Update
* Lakeview Soccer: This year we had 220 youth register in Lakeview Soccer; that is a huge success. We are so grateful to have so many youth in our community that can travel to their local fields and get some exercise and joy. Thank you to Ron Garneau for sponsoring the Lakeview Soccer team shirts. The kids love the friendships that they make and the fun of coming up with a team name, along with learning the drills and playing against their neighbours of course.
* Outdoor Ice Rinks: Thank you to our many ice rink volunteers. You bring so much joy to so many residents when they play on our rinks. The hockey rink and pleasure rinks are always busy, and it is a testament to the hard work our volunteers put in. Year over year, our rinks are a huge success.
* Needs and Priorities Assessment Survey: In June the Board of Directors hired HarGroup with a Grant from The City of Calgary to conduct a needs and priorities survey. We just received the results, and they are very interesting. This was a very big undertaking, and I would like to thank C. Cooke for her dedication in making this work and of course to all the residents who took the time to fill in the survey.
* I would like to recognize the hard work and organizational skill of our LCA Administrator N. Janssens.
* I would also like to recognize all the volunteers that worked hard with grant writing, maintaining the hall, flooding the ice, doing small repairs, meeting about our tennis courts, event planning, etc. There are countless hours of work from silent volunteers. Your efforts are appreciated.
* I am proud of the Executive, the Board of Directors and the LCA Administration. I am proud of our accomplishments. The Board of Directors this year including the Executive was 14 members and demonstrates the engagement that we have in our community.
  + Q: Will there be a Casino Fundraiser
  + A: February 18th and 19th at Deerfoot Inn and Casino

1. Treasurer’s Report
   1. Audited Financial Statements for year ending June 30, 2022

* The LCA is required to have an audit of the financial statements completed on an annual basis.
* This year’s Financial Statement has been completed by N. Murdoch who is a CPA and works in cooperation with the Federation of Calgary Communities.
* A detailed copy of this audit is available to all members of the LCA.
* The LCA Board of Directors have received a letter from N. Murdoch indicating a successful audit. The audit states that the financial statements present fairly the financial position of the LCA.

**Motion** for the audited financial statements, year ending June 30, 2022, as presented by N. Murdoch be adopted into record | P. Piovoso | Second N. Berci | Carried - Unanimous

* 1. 2022-2023 Operating Budget
* The 2022/23 budget was created comparing the 2021/2022 budget versus the 2021/2022 actuals and then making estimates for each category.

**Motion** for the approval of the 2022/2023 operating budget | E. Thompson | Second A. Eisenberg | Carried - Unanimously

* + Q: Where do we stand on the percentage of households with memberships
  + A: About 50%, a slight drop of ~5%
  + Q: Is the LCA experiencing upward pressures on utilities and is that reflected in the 2022/2023 budge
  + A: Yes, it is and although not drawn out specifically, it is captured in the line-item increases.
  + Q: Does the LCA used a fixed rate for utilities
  + A: Yes
  + Q: How much money is in the reserve fund
  + A: $323k – some in a GIC and some not
  1. A financial audit will be required for LCA fiscal calendar of 2022-2023. If the current auditor is available, advise that we proceed with arrangements for having an auditor from the Federation of Calgary Communities conduct this audit.

**Motion** for the audited financial statements, year ending June 30, 2023, be compiled by an auditor at the Federation of Calgary Communities | P. Piovoso | L. Dolph | Carried – Unanimously

1. Committee and Program Reports:

Community Survey – C. Cooke

* Reviewed the findings of the survey available on the LCA website.
* Community Survey is conducted every five years.
* Inspiring Neighbourhoods grant covered 50% of the cost of the survey.
* 311 respondents / 14%
* Local Area Plan questions regarding making housing more affordable.
* May be an opportunity for a Safety Coordinator role on the Board to promote safety.
* More information is desired regarding the Taza Development, B. Starlight will attend a future meeting and information will be posted on the website.
  + Q: Will there be another survey next year
  + A: No, they are every five years
  + Q: Where are the survey findings located
  + A: On the LCA website

Communications Committee – E. Thompson

* News and views: Loved in the community but not a money maker.
* Please promote advertising in the news and views – classifieds are free for community members.

Traffic Committee – P. Piovoso

Glenmore Trail Noise Study:

* The original Glenmore Trail traffic noise study was completed by Patching Associates from March 8-10, 2016.
* They collected 48 hours of data at three properties on Ladbrooke Drive, Lockinvar Road and Lathom Crescent.
* The peak noise levels measured over a 1-hour period at each location ranged from 60.3 to 62.7 dBA, which is below the City of Calgary design noise level of 65 dBA for a designated truck route.
* An updated traffic noise study was completed by HGC Engineering from May 31 – June 7, 2022, and September 7-14, 2022.
* These times were to capture the motorcycle noise and truck traffic.
* They collected 168 hours of data (7 days) at the same three properties listed above.
* The peak noise levels measured over a 1-hour period at each location ranged from 59.4 to 65.2 dBA. Overall noise levels have increased by 1-3 dBA over the past 6 years.
* The noise profile has changed with the expansion of Glenmore Trail. Lanes moved closer to Garrison, but the way the road is banked and the curve in the road, the noise is going over the soundwall.
* Parts of the sound wall are failing and need to know the design lifespan from the City – will provide the study results to the City and ask what can be done to mitigate to bring the levels back down.
  + Q: Has the City conducted another sound survey
  + A: No, we will send them our sound survey results
  + Q: Several new buildings have gone up across from Glenmore Trail, is there noise bounce back from the new buildings
  + A: The City didn’t calibrate for anything other than truck noise. There are several things the City didn’t consider at the time.
  + Q: Engine Retarder Brake Signage on Glenmore Trail – is it being enforced and is there an actual bylaw to enforce.
  + A: Within City limits it is prohibited to use engine retarder brakes and the signage states a $250 fine. City Police had said it is onerous to enforce and not comparable to photo radar.
  + Q: Has LCA met with any other communities who have or are dealing with noise to present a stronger argument to the City
  + A: No. The two big issues for the City are noise and speed. Communities have been speaking with their Councillors.
* The LCA Community Liaison, Constable Rich Wall, has been holding community speed watches in the community with a focus on school zones. Encourage everyone to participated in a speed watch if they are able.
* City Police are also frustrated as there is not a noise bylaw that they can enforce.
* He is very supportive of LCA’s efforts to reduce the noise.
* Community speed watches have been focused on school zones. City Police are also frustrated because there is not a noise bylaw they can enforce. Very supportive of LCA’s efforts to reduce the noise. Encourage everyone to participate in a community speed watch.
  + Q: Will the LCA be addressing speeding within the community at the City Presentation
  + A: No. Traffic counts are being conducted in the community to understand where the traffic is going. This will assist with traffic calming work.
  + Q: Lakeview has three schools. Is there a possibility that the LCA can advocate for no vehicle idling while waiting to pick up kids at school and the school buses as well.
  + A: Believe the schools have these policies in place. This would be a CBE issue not a Board issue.
* Discussion regarding speeding through Lakeview, speed limits and the City buses. The speed watch has revealed that there is not a high amount of speeding in the neighbourhood. The City buses are not speeding, what is heard is the noise from acceleration, but they are not speeding.
  + Q: How can someone get the slow down green turtle signs
  + A: Contact [traffic@lakeviewyyc.ca](mailto:traffic@lakeviewyyc.ca)
* Thank you, Paul, for all your work and efforts. The community appreciates your dedication.

Pre-School Program – S. Thouret

* 3-year-old program is full, with a waitlist
* 4-year-old program has four open spots
* Have accessed a lot of grants this year that has resulted in a fee reduction by $75.00 per student.
* Fundraising ventures – found last year has not been as lucrative as in the past. Will revise fundraising events to build and enhance community of Lakeview. If you have an idea for a fundraiser, let them know. Keep an eye out for fundraisers that will be coming up.
* Q. Where is the pre-school located
  + A. Operates out of the Lakeview Baptist Church
* Welcoming a student teacher from MRU this year
* Q. Are the enrollments 100% Lakeview residents.
* A. No but close – some from Garrison and Evergreen a few from Westhills area
* Q. The City of Calgary endorsed changing some of the hiring regulations, does the Pre-School have those in place.
* A. Yes, the Pre-School has passed licensing and are learning the new regulation.

Events Committee – E. Thompson

* Lakeview Family Fun Day was a huge success but did struggle with finding volunteers.
* Lack of volunteers is a common theme in the community.
* Octoberfest – may need to be cancelled due to low ticket sales.
* May show the Grey Cup on the big screen at LCA.
* If interested in joining the Events Committee – reach out to Erin or Nadia
* Volunteer Appreciation event is held annually.

Facilities & Development Committees – N. Berci & T. Brigidear

MAIN FLOOR REFRESH

This renovation addressed a lot of health and safety issues that needed to be upgraded. The space has new emergency lighting and fire exit signs. The foyer received anti-slip tile, stair treads have visuals edges for any visual impairments and new handrail meets current building code regulations. The main entrance also received a new exterior sensor light which will provide must needed light at the entry and enhance security.

This renovation also achieved some great sustainability items. All the lighting is LED fixtures which will be quite a bit more energy efficient. The new flooring tile contains recycled material and all the existing wood that was removed from the existing light boxes were saved and can be utilized for future projects for our community.

The new lights in the hall are also on dimmable switches now which will be a nice feature for renters of the space. The walls, frames, drywall ceilings and doors all received a fresh coat of paint. The space is looking and feeling bright and fresh.

75% of the cost was covered through grants.

DOORS

We had most of our exterior doors replaced this past year as most of them were well past their lifecycle and were not locking properly or adequate weather seals. We also replaced the interior storage doors in the Field house after damage done to them from a break in. Front doors also 75% covered with grant money.

EXTERIOR SIGN

Our front exterior sign no has updated information on it.

CHRISTMAS LIGHTS

Were installed this past year. It really gives the buildings and outdoor space a nice warm ambiance during those long winter nights. These lights also create more light along out walkways around the buildings.

Looking at other items. An assessment report was completed a few months ago, and this information along with the community survey results will feed into a master plan and identify priorities. May see some work in the lower level of the building, the roof, maybe sidewalks etc.

Comment: Want to recognize the energy and effort Tammy and Nick have put into this work and the time commitment to obtaining the grants for construction.

Development Committee – N. Berci

* Reviewed new builds, secondary suites, laneway houses, etc. to ensure code compliant.
* Haven’t seen R2 split in the community but feels it’s only a matter of time.
* Q. Do you interact with Taza – is that in the Development portfolio.
* A. No a lot of interaction, connections are being re-established. B. Starlight will be presenting to the LCA Board.
* Q. Is there a current Taza development map |
* A. There is a rendering on the Taza website.
* Q. The housing proposed for the west side of 37th Street, was it three stories high.
* A. Not sure currently.

8 Nominations and Election of Directors – J. Himmens

The next item of business is the election of directors for the 2022-2023 year.

The bylaws provide that the Board of Directors shall consist of not fewer than 10 and not more than 25 members and shall be elected by those Voting members present at the Annual General Meeting. We have five (5) Directors staying on for the second year of their term:

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Role | Status | Notes |
| Anderson Kwong | Tennis | 2nd Year |  |
| Catherine Cooke | Director at Large | 2nd Year |  |
| Erin Thompson | Events/Newsletter | 2nd Year |  |
| Kyle Surgenor | Director at Large | 2nd Year |  |
| Joel Workman | SW Arena Society | 2nd Year |  |

**First call** for nominations from the floor.

Discussion regarding a position on Jennie Elliot School Board that has not been filled for awhile for a community member with a connection/liaison to LCA Board.

**Second call** for nominations from the floor, with the explanation that the Board can be joined as a member at large and then take on a role later.

Nominations from the Floor:

* Bob Zanewich
* Meredith Niewczas
* Nazir Rahemtulla

At this time, I would like to thank those Directors whose term is ending and those Directors who are not seeking re-election:

D. Esch, who served on the Board for the past 5 years. D. Esch has been involved as our Second Vice President while on the Board and provided legal advice. Thank you for your dedication to our community.

C. Van Wielingen who served on the Board for the past year as our Preschool Director. She was very instrumental in securing many different grants for the Preschool to allow for summer camps, before and after care and lower fees for all registrations. She has been a tremendous addition to the LCA, and we are sad to see her go but she will still be assisting on our Tennis Committee.

**Third call** for nomination from the floor.

I would also like to thank the following for their service this past year:

Robyn Calvert and Andy Baxter – Soccer Coordinators

Jackie Brett, Erin Thompson, Nadia Janssens and Nicole Krawckzyk – Fun Day Coordinators

Laurie Dolph – Lakeview Roots Garden Coordinator

Joan Stauffer and Cathy Steiner-Wilson – Lakeview Community Gardens Coordinators

Gillian Hill and Rita Smyth – Newsletter Collators/Driver

Neil Speers – Lakeview Community Association Webmaster

**Fourth call** for nomination from the floor.

* Eric Nielsen

The following are Directors who are returning to the Board for another two-year term.

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Role | Status | Notes |
| Fiona Cuthbertson | Secretary | 1st Year |  |
| Laurie Dolph | Director at Large | 1st Year |  |
| Amir Eisenberg | Casino | 1st Year |  |
| Jon Himmens | President | 1st Year |  |
| Nick Berci | Development | 1st Year |  |
| Tammy Brigidear | Facilities | 1st Year |  |
| Paul Piovoso | Traffic | 1st Year |  |
| Samantha Thouret | Preschool Director | 1st Year | Incoming Director |

The above is the slate of names that is being presented for election to the Board for a 2-year term.

At this time, I would like to make the **final call** for nominations to the Board of Directors. Are there any further nominations from the floor?

Since there are no further nominations, I now declare the nominations to be closed.

It is now in order for someone to move and someone to second a motion electing those nominated to be Directors of the Lakeview Community Association.

**Motion**: I will now call for a motion for those who are nominated to be elected to the Lakeview Community Association Board of Directors | R. Garneau | C. Cooke

No discussion on motion

Carried – Unanimously

Congratulations and thank you to the newly formed 2022/2023 Board of Directors.

**Comment**: Thank you to the Board on behalf of all the people not in attendance, the information provided is great. Round of applause for LCA.

9. Adjournment

This concludes the formal business of the 2022 Lakeview Community Association Annual General Meeting. Thank you to everyone for attending.

I encourage you to rise to the challenge and volunteer in our community in 2022-2023

**Motion:** To adjourn the 2022 Lakeview Community Association AGM | P. Piovoso | T. Brigidear

No discussion

Carried - Unanimously